**SUDIP BASU**

**Contact : 9230020040**

**e-mail : sudip.basu1986@gmail.com**

**EDUCATIONAL QUALIFICATION**

1. Madhyamik Passed in the year 2001

From W.B.B.S.E.with 1st Division.

1. H.S. Passed in Arts in the year 2003

From W.B.C.H.S.E. with 2nd Division.

1. B.A. (History Hons.) in the year 2012

From N.S.O.U. with 2nd Division.

**PROFESSIONAL QUALIFICATION**

1. **CITA from Youth Computer Training Center**.
   1. Windows 98, Xp,
   2. Ms. Word, Excel, Power Point.
2. **DITA from Youth Computer Training Center**
   1. DBMS., Access,
   2. Visual Basic.
3. **DTP from Loknath Computer Training Center.**
   1. Page Maker 7.5
   2. Corel Draw
   3. Photoshop.
4. **Hardware & Networking (Theoretical knowledge)** 
   1. Assembling a Desktop computer.
   2. Installing software.
   3. Configure Modem.
   4. Internet Surfing.
5. **Data Entry (Theoretical Knowledge)**
   1. English Typing (35wpm)
   2. Bengali Typing (20wpm)
6. Python
   1. Complete 100 days boot camp from Udemy.
   2. Complete AppScript from Udemy.

**EXPERIENCE**

1. Worked in own Cyber Café & DTP center.

2006 to 2014 Typing, DTP, Assembling computer, Internet Surfing.

1. Worked in a NGO as a IT Supervisor.

June, 2012 to August, 2012 Configure modem, Designing, Video Editing,

Maintaining & finding the computer problems, Installing Data Cards,

1. Worked as a Data Entry Operator.

October,2015 to September,2016 As a DEO in West Bengal Health Department.

October,2016 to December,2022 As a DEO Block Development Office,

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**PERSONAL DETAILS**

Name : Sudip Basu

Father’s Name : Late Gopal Kr. Basu.

Mother’s Name : Sankari Basu.

Date of Birth : 08th April, 1986

Marital Status : Married.

Address : Bishnupur (opp. of B.S.R.Institution)

Rajarhat-Bishnupur,

Rajarhat, Kolkata – 700135

Contact : 9088166008

e-mail ID : [sudiipkumarbasu@gmail.com](mailto:sudiipkumarbasu@gmail.com)

Reference

I hereby declare that the above statements are true to the best of my knowledge & belief.

Thanking you.

Sudip Basu